

CITY OF MARIETTA/BLW PENSION BOARD MEETING

**Wednesday, February 14, 2018
9:00 AM – Fourth Floor City Hall Conference Room**

MEETING MINUTES (UNOFFICIAL UNTIL APPROVED)

Members Present:

Rich Buss
Yvonne Williams
Rick Steffes
Bill Bruton

Cheryl Richardson
Bobby Moss
Patina Brown
Joseph Goldstein

Absent:

Steve Kish

Ex Officio Members:

Davy Godfrey – Pension Board Secretary and Director, Human Resources & Risk Management
Sam Lady – Pension Board Treasurer and Finance Director
Dan Flynn – Sitting in place of Steve Kish

Visitors / Guests

Ian Janecek and Scott Arnwine – Gavion
Jon Breth – AndCo Consulting
Jeffrey Koeppen – ICMA-RC
Jennifer Johnson and Ed Koebel – Cavanaugh Macdonald
Read Gignilliat – Elarbee Thomopson
Ginni Harris – Nichols, Cauley & Associates
Beth Keller – Deputy Director of Finance
Fion Lau – Benefits Manager
Rhonda Richardson – HR Administrative Assistant

CALL TO ORDER:

Chairman Bobby Moss declared a quorum, and called the meeting to order at 9:02am.

BUSINESS:

ELECTION OF OFFICERS:

A motion was made by Member Bruton to nominate Bobby Moss as Chairman, and seconded by Member Williams.

*The motion carried by the following vote: **8-0-1 (Chairman Moss abstained).***

A motion was made by Chairman Moss to nominate Rick Steffes as Vice Chairman, and seconded by Member Bruton.

*The motion carried by the following vote: **8-0-1 (Vice Chairman Steffes abstained).***

A motion was made by Vice Chairman Steffes to nominate Davy Godfrey as Secretary, and seconded by Member Buss.

*The motion carried by the following vote: **9-0-0.***

A motion was made by Member Buss to nominate Sam Lady as Secretary, and seconded by Member Brown.

The motion carried by the following vote: 9-0-0.

A motion was made by Member Williams to nominate the current calculation committee of Rick Steffes, Patina Brown, and Bobby Moss for their current roles, and seconded by Member Bruton.

The motion carried by the following vote: 6-0-3 (The current committee of Chairman Moss, Vice Chairman Steffes, and Member Brown abstained).

MINUTES:

November 8, 2017, Regular Meeting

A motion was made by Member Buss to approve the November 8, 2017, Regular Meeting minutes, and seconded by Member Brown.

The motion carried by the following vote: 7-0-2 (Members Goldstein and Richardson abstained).

PENSION AUDIT REPORT:

Ginni Harris from Nichols, Cauley & Associates presented the Pension Audit Report and cover letter.

A motion was made by Member Buss to receive and file the Pension Audit Report, and seconded by Member Goldstein.

The motion carried by the following vote: 9-0-0.

PENSION VALUATION REPORT:

Ed Koebel from Cavanaugh Macdonald presented the Pension Valuation Report as of July 1, 2017. Discussion was held regarding a trend line funding study for the next 25 years and joint survivor option multipliers. The joint and survivor option multipliers study was tabled until the experience study that will be done in 2019. Ed indicated that he could perform the trend line study for approximately \$2,000.

A motion was made by Member Bruton to allocate the funds necessary to perform the 25-year trend line study, and seconded by Vice Chairman Steffes.

The motion carried by the following vote: 9-0-0.

A motion was made by Member Buss to receive and file the Pension Valuation Report, and seconded by Member Brown.

The motion carried by the following vote: 9-0-0.

GENERAL PENSION REPORT – Gavion, LLC:

Ian Janecek and Scott Arnwine from Gavion presented the General Pension Report for the 4th quarter of calendar year 2017, as well as the yearly summary.

Ian then reviewed the contracts the Board currently has with Gavion and all of the investment managers. Discussion was held regarding changes that should be made regarding forum and venue,

mediation/arbitration/litigation, and indemnification, and adding a second line for another Board member's signature. Contracts were tabled until appropriate changes could be made.

SUPPLEMENTAL PENSION REPORT – AndCo Consulting:

Jon Breth from AndCo Consulting presented the Supplemental Pension Report for the 4th quarter of calendar year 2017, as well as the yearly summary. He also addressed the transition and the recent communications sent by Principal to separated participants. Discussion was held regarding a fund comparison between Principal and ICMA-RC. Jon stated that he can put together a fund and fee comparison and send it to Davy.

Jon also mentioned that the Investment Policy Statement (IPS) has been updated to reflect the new investment options with ICMA-RC. Secretary Godfrey indicated that the previous motion from Council allows the Board to approve that exhibit of the IPS without further Council approval.

A motion was made by Member Brown to accept the IPS changes, and seconded by Member Williams.

The motion carried by the following vote: 9-0-0.

Secretary Godfrey handed out the updated copy of the Matrix Trust Agreement. Jeffrey Koeppen from ICMA-RC presented it. Discussion was held regarding needed changes to the contract. Item tabled pending changes and a special called meeting that could be held prior to the Agenda Work Session on 8 March 2018 if those changes are available and agreed upon.

Chairman Moss recessed the meeting at 11:35, and called the meeting back into order at 11:46.

Secretary Godfrey then handed out the updated copy of the KTMC Securities Monitoring Report for the 4th Quarter 2017. He explained to the new members of the Board the purpose of the firm that performs this service.

Chairman Moss opened the matter of the disability retirement appeal hearing of David Jenkins, and then turned it over to Read Gignilliat, pension attorney. Gignilliat explained to the Board the procedure that he would normally follow were we to move forward with a hearing today. However, Mr. Jenkins had requested a continuance via email, declined to agree to the stipulations, and instead appeared before the Board to request a continuance with different stipulations. Mr. Jenkins explained that he needed more time to obtain documentation from a neurologist because he originally didn't have enough lead time to receive an appointment prior to the hearing.

A motion was made by Member Brown to go into executive session, and seconded by Member Williams.

The motion carried by the following vote: 9-0-0.

A motion was made by Chairman Moss to come out of executive session, and seconded by Member Williams.

The motion carried by the following vote: 9-0-0.

A motion was made by Member Bruton to grant the continuance for Mr. Jenkins conditioned on seeing a neurologist, he must send any documentation from the neurologist to HR by April 1st (or present it before that date if he has it), and he must cooperate if a second opinion is requested (including cooperating on scheduling), and seconded by Vice Chairman Steffes.

The motion carried by the following vote: **9-0-0**.

Retirement Applications – Presented by Secretary Godfrey

1. Effective 9/1/2017
Moore, Beth Elaine
Consolidated Plan, 100% JSO
Survivor's Benefit
Employed: N/A
Monthly Benefit: \$848.73
Survivor of Douglas Moore
2. Effective 11/1/2017
Sellitto, Diane
Consolidated Plan, Unreduced Early Retirement
Single Life Option
Employed: 10/6/1997 to 10/31/2017, 20 years
Monthly Benefit: \$2,216.01
BUDGET ANALYST
3. Effective 11/1/2017
Irving, Pam
Consolidated Plan, Early Retirement
Single Life Option
Employed: 9/18/2006 to 10/31/2017, 11 years 1 Month
Monthly Benefit: \$558.70
CODE ENFORCEMENT CLERK
4. Effective 11/1/2017
Carroll, Timothy
Consolidated Plan, Terminated Vested Early Retirement
Joint and Survivor Option 50% Pop-Up
Employed: 3/8/1999 to 10/19/2005, 6 Years 6 Months
Monthly Benefit: \$242.08
PROJECTS PLANNER WATER & SEWER
5. Effective 11/1/2017
McCray, William
Consolidated Plan, Early Retirement
Single Life Option
Employed: 9/30/2007 TO 10/31/2017, 10 Years 1 Month
Monthly Benefit: \$427.20
CSW II STREETS
6. Effective 11/1/2017
Gillstrap, Joan
Consolidated Plan, 100% JSO
Survivor's Benefits
Employed: N/A
Monthly Benefit: \$204.93
Survivor of Daniel Gillstrap

7. Effective 11/1/2017 (corrected from 11/1/2018 due to scrivener's error)
Clayton, Connie
Consolidated Plan, 50% JSO
Survivor's Benefits
Employed: N/A
Monthly Benefit: \$191.07
Survivor of Willie Thackston

8. Effective 12/1/2017
Duncan, Lori
Consolidated Plan, Unreduced Early Retirement
Single Life Option
Employed: 4/13/1992 to 11/30/2017, 25 Years 7 Months
Monthly Benefit: \$4,012.79
BUDGET & PAYROLL MANAGER

9. Effective 12/1/2017
Fountain, Kevin
Consolidated Plan, Terminated Vested Early Retirement
Single Life Option
Employed: 10/6/1983 TO 2/22/1989, 5 Years 3 Months
Monthly Benefits: \$80.35
CSW I

10. Effective 1/1/2018
Goldstein, Philip
Consolidated Plan, Unreduced Early Retirement
Single Life Option
Employed: 5/22/1980 TO 12/31/2017, Maximum 35 Years Allowed
Monthly Benefit: \$2,956.66
City Council

11. Effective 1/1/2018
Turner, Roderick
Consolidated Plan, Terminated Vested Early Retirement
Joint and Survivor Option 100% Pop-Up
Employed: 10/03/1990 TO 3/31/1997, 7 Years 1 Month
Monthly Benefit: \$110.66
CSW II

12. Effective 1/1/2018
Collins, Cardell
Consolidated Plan, Terminated Vested Normal Retirement
Single Life Option
Employed: 8/24/1998 TO 11/27/2006, 8 Years 2 Months
Monthly Benefits: \$378.12
CSW II

13. Effective 1/1/2018

Beall, Jan

Consolidated Plan, Terminated Vested Normal Retirement

Single Life Option

Employed: 11/29/1993 to 5/25/2004, 10 Years 5 Months

Monthly Benefits: \$858.15

SUPV HOUSING CHOICE VOUCHER

Member Goldstein disclosed that retiree Philip Goldstein is his father, and he stepped away from the table and did not vote.

Secretary Godfrey pointed out that application number seven had a typographical error (2018 instead of 2017).

A motion was made by Vice Chairman Steffes to approve the retirement applications with the one mentioned correction, and seconded by Member Williams.

The motion carried by the following vote: 8-0-0.

Member Brown asked a question regarding the credited service for application number eleven (Roderick Turner). Secretary Godfrey indicated that he had a break in service, but they could confirm his years of service and bring it back to the next meeting.

A motion was made by Member Brown to reconsider number eleven (Roderick Turner) due to years of service, and seconded by Member Bruton.

The motion carried by the following vote: 8-0-0.

A motion was made by Member Brown to table application number eleven (Roderick Turner) until the next pension board meeting, and seconded by Member Bruton.

The motion carried by the following vote: 8-0-0.

Member Goldstein returned to the table.

Secretary Godfrey presented the disability retirement certification report from Dr. Walker at PointMed regarding Gwendolyn Carson. Dr. Walker indicated that Ms. Carson was disabled.

A motion was made by Member Richardson to recertify Ms. Carson's disability application, and seconded by Member Williams.

The motion carried by the following vote: 9-0-0.

Secretary Godfrey presented the disability retirement certification form from the internal medicine doctor for Darron Traylor. The doctor indicated that Mr. Traylor was disabled.

A motion was made by Member Williams to recertify Mr. Traylor's disability application, and seconded by Member Bruton.

The motion carried by the following vote: 9-0-0.

Secretary Godfrey presented notification letters to the Pension Board regarding two individuals who are the subject of proposed pension forfeiture complaints, Shantel Bowens and Debbie Bailey. Mr. Gignilliat indicated to the Board that he can complete the complaints and submit them to the Office of State Administrative Hearings for forfeiture of three times the economic impact of their public employment-related crimes. Mr. Gignilliat also briefed the Board on the process.

A motion was made by Member Bruton to authorize the Board Attorney to move forward with the complaints, and seconded by Ex Officio Member Flynn.

The motion carried by the following vote: 9-0-0.

Discussion was held regarding unreduced early retirement eligibility and considering allowing this option with 35 years of service irrespective of age. Currently, a participant must be 55 years of age in order to retire under the 80-point pension. The consensus was to have the actuary provide a quote to perform a funding study on this option, and to also have members bring back alternate ideas.

Item tabled.

Secretary Godfrey presented a draft ordinance to perform some housekeeping regarding the definition of a participant, especially changing the time period for elected officials from one year to the first day of the month following the month taking office. Discussion was held regarding legality and whether this constitutes an increase in benefits for elected officials during a term of office. The Board's consensus was to have the attorney review the ordinance and bring it back later.

Item tabled.

A motion was made by Member Buss to authorize Sam Lady to pay for the GAPPT Trustee School attendance and membership and certification renewal, and seconded by Member Brown.

The motion carried by the following vote: 9-0-0.

Vice Chairman Steffes opened discussion regarding monthly meetings and performing teleconferencing with the consultants. Discussion was held regarding potential fee adjustments. The Board's consensus was to determine whether the consultants would offer a fee adjustment if travel expenses were reduced.

Item tabled.

FUTURE ESTABLISHED MEETINGS:

May 9, 2018, 9:00am: Regular Meeting

ADJOURNMENT:

A motion was made by Member Buss to adjourn the meeting, and seconded by Member Williams.

The motion carried by the following vote: 7-0-0. Meeting was adjourned at 2:40pm.


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Wednesday, February 14, 2018
9:00 AM – Fourth Floor Conference Room

APPROVED THIS 9th DAY OF May, 2018



Bobby Moss, Pension Board Chairman

ATTEST: 

Davy Godfrey, Pension Board Secretary