

1. Hiaroric Preservation Commission 9-4-18

Documents:

[MHPC AGENDA 9-4-18 .PDF](#)

2. Historic Preservation Commission 9-4-18

Documents:

[20140385 CHURCH CHEROKEE HD MONUMENT PROPOSAL.PDF](#)



City of Marietta

205 Lawrence Street
Post Office Box 609
Marietta, Georgia 30061

Meeting Agenda

MARIETTA HISTORIC PRESERVATION COMMISSION

David Freedman, Chairman
Rebecca Nash Paden, Vice Chair
Marion Savic
Martin C. Kendall
Carol Williams
Ray Worden
Steve Imler

Tuesday, September 4, 2018

6:00 PM

4th Floor Conference Room

CALL TO ORDER:

MINUTES:

20180983 Regular Meeting Minutes

Review and approval of the July 30, 2018 Historic Preservation Commission regular meeting minutes.

BUSINESS:

20131378 Polk, Maple, Moon, Holland District

Discuss public meeting.

20140385 Church Cherokee Historic District

Review and update monument sign placement and review proposal for monument sign.

20180869 Historic Preservation Commission Member Training

7-8-9-030 A3 - Historic Preservation Commission

3. All commission members and anyone serving the commission in a technical assistance/professional staff capacity shall attend at least one informational or educational meeting per year pertaining to historic preservation.

Discussion and planning for HPC member/HD neighborhood representative training options.

ADJOURNMENT:

August 7, 2017

Shelby Little, AICP
Zoning Administrator
City of Marietta

RE: Church Cherokee Historic District Monument Sign

Dear Ms. Little,

Thank you for the opportunity to submit this proposal for the Church Cherokee Historic District Monument Sign project located in Marietta, GA. Based on our understanding of the project, Root Design Studio, LLC (RDS) will provide the following landscape architectural services to The City of Marietta (CLIENT).

Scope of Work:

Task 1: Pre-Design

- RDS will coordinate with the City to clarify the scope of work and design intent for the sign.
- RDS will visit the site to review the existing conditions to get a sense of the context and scale of the existing sign as well as the immediate surroundings. RDS will photo-document the existing conditions for reference during the design phase.
- RDS will create a base map in AutoCAD utilizing the most current County GIS data.

Task 2: Construction Documents

- Based on the concept design provided by the City, RDS will prepare a final set of construction documents for the sign, which will include the following:
 - Plan view
 - Elevation
 - Cross Sections
 - Foundation design
 - Materials and finishes
- Plans will be drawn to scale and will be suitable for pricing and installation. Plans will provide for maintenance during construction and warranty of the work.
- Specifications will be provided as notes on the drawing. No separate written technical specifications will be provided.
- RDS will provide the Client with a digital copy of the final construction documents. Hardcopies can be provided upon request as a reimbursable expense per the Terms and Conditions below.

- The Client will be responsible for providing Bid Documents, Advertisement, Contract Forms, etc.

Total Lump Sum Fee

\$1,000.00

Assumptions & Exclusions:

- It is assumed that any permitting will be handled by the City.
- The following services are not included:
 - Land Surveying
 - Engineering services included but not limited to: civil, structural, and electrical
 - Landscape Design
 - Color rendered perspective illustrations or computer models for marketing or display
 - Permitting, bidding assistance or construction observation

Terms and Conditions:

Additional Services: Additional services over and above the subject scope of work will be performed on the basis of a negotiated lump sum fee or the hourly rates listed below.

Site Visits: Additional site visits and/or meetings requested by the Client will be provided at the hourly rates listed below.

Shop Drawing/Submittal Review: Shop drawings and/or submittals will be reviewed on an as needed basis, at the hourly rates listed below.

Hourly Rates: \$100/hr.

Reimbursable Expenses: Reimbursable expenses will be billed at cost plus 10%. Reimbursable expenses include but are not limited to: color prints, large format plots, color scans, mounting, laminating, shipping, mileage and travel expenses, etc.

Payment Terms: Invoices will be submitted monthly for the percentage of services completed through the invoice date. Invoices are due upon receipt and will be considered past due if not paid within 30 days of issuance.

Termination of Contract: Either the CLIENT or RDS may terminate this Contract for any reason with 30 days written notice. In the event of termination, the CLIENT shall pay RDS for all services rendered up to the date of termination and all reimbursable expenses (if applicable).

Indemnification: The CLIENT and RDS each agree to indemnify and hold the other harmless from and against liability for all claims, losses, damages and expenses, including reasonable attorney's fees, to the extent such claims, losses, damages, or expenses are found to be caused by the indemnifying party's

negligent acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of the CLIENT and RDS, they shall be borne by each party in proportion to its negligence.

General Conditions: This proposal represents the entire agreement between the RDS and the CLIENT, and supersedes all prior negotiations, representations, or agreements, either written or oral. Services will be rendered in a customary manner based on best practices and industry standards. This agreement may be amended only by written instrument signed by both parties. This proposal is good for 30 days from this date.

If this proposal is satisfactory, please sign below and return a copy to us for our records.

Sincerely,



Michael Kidd, President
Root Design Studio, LLC

City of Marietta

Signature

Date